Santa Maria Integrated Learning Environment

4, Green Avenue Lane, Vasant Kunj, New Delhi -110070

Santa Maria is an un-aided Christian minority institution that is recognised for its inclusive policies and practices. It is a pre-primary, co-educational school that facilitates holistic growth through a creative learning environment. The school strives to maintain gender parity by keeping a 50:50 ratio of seats, between girls and boys.

Criteria

1. **Age : The child should have completed**

   Nursery : **3 years as on 31st March 2024**

   KG : **4 years as on 31st March 2024**

   Prep : **5 years as on 31st March 2024**

2. **Transport:**

   All children have to compulsorily use the school bus. No private vehicles are allowed. The school has set bus routes that cover the neighborhood of the school. Kindly check the school's website to see if your residence falls along the school's bus routes. **The school only admits children who stay around the school's bus route.**

3. **Admission Procedure**:

a. Registration forms will be available from Thursday, 23rd November 2023 at school and online. Last day for submission of completed forms is Friday, 15th December 2023.

b. Filled in registration forms along with photocopies of relevant documents will be accepted at the school office from 23rd November 2023 to 15th December 2023 between **8.30 am to 11:30 am** on working days.

c. If the admission form is filled online, (from the school's website) physical submission of form is not required.

4. **Documents to be attached along with the hard copy of the registration form:**

a. Proof of residence: A copy of Voter's ID card/Passport/Electricity bill/Telephone bill/Aadhar card.

b. An attested photocopy of the Birth Certificate from the Municipal Corporation. (please carry the original certificate for verification)

c. If applying under the Minority quota, submit relevant / supporting documents.

d. If applying under the EWS category, submit an Income certificate issued by the SDM's office/Food Security Card issued by the Department of Food and Civil Supplies and Consumer Affairs, GNCT of Delhi.

5. **First list of selected children will be out on Friday, 12th January 2024.**

6. **Second list of selected children will be out on Monday, 29th January 2024.**

7. **Subsequent list of admission, if any will be out on Wednesday, 21st February 2024.**

8. **The admission process will be closed on Friday, 8th March 2024.**

9. **Registration forms should be filled carefully and submitted with relevant documents.**

10. **Application forms with incomplete or false information will be rejected.**